<table>
<thead>
<tr>
<th>Library and Information Service</th>
</tr>
</thead>
</table>

**How many books may I borrow?**

<table>
<thead>
<tr>
<th>Category</th>
<th>Books</th>
<th>Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under-graduates</td>
<td>6</td>
<td>2 weeks</td>
</tr>
<tr>
<td>4th year / Honours</td>
<td>10</td>
<td>1 month</td>
</tr>
</tbody>
</table>

Keep your student card ready when you visit the library. You will need it to borrow books, use the Reserve Section and to use the seminar rooms.

**Where do I start?**
- Library web page
- Information support
- Where can I...?
- Our Libraries
Where do I start?

ASK at the Information Desk. Your most powerful weapon to survive in the academic jungle... the Library staff!

- We help you to locate good scholarly information - and show you how easy it actually is!

Via our library web page you will get access to a range of academic information sources:

- books
- journal articles
- newspapers
- dictionaries
- theses and dissertations
- exam papers
- eFundi
- NWU Libraries subscribe to world-class academic journal databases, accessible via the library web page.

Advantages of using our databases

You will find sound academic information. This information may not be available via Google or commercial search engines, because it’s not for free - the Library pays the licensing fees.

The databases are stable and available 24/7.

The databases contain scholarly articles written by credible authors and experts in their field.

Impress your lecturers – you can earn extra marks!

Where can I...?

Undergraduate students have dedicated spaces where their information needs are supported. These spaces enhance individual and collaborative work on assignments. The following facilities are available:

- computer workstations provide access to scholarly research material via the Library's web page. These workstations also come equipped with power plugs for laptops and tablets
- MS Office software
  - printing and scanning facilities
  - a core selection of dictionaries and reference works on basic research methodology
  - seminar rooms, some equipped with LED screens, may be booked via the Library's web page
  - modern training facilities for hands-on-training sessions in the use of information sources, writing assignments, referencing style and much more – all to ensure your academic success
  - trained staff at hand to assist you.

Where do I start?

- find prescribed books?
  Prescribed books form part of the Study Collection and are available at Loan Services. It can be used in the Library only.
- find reserved information?
  Reserved books, articles and class notes are kept in the Reserve Section at Loan Services.
- Check out books?
  Books can be checked out at the circulation desk or from the self-check machine.
- study?
  Study areas are available on different levels of the Library. Certain areas are reserved as silent areas.
- participate in group study?
  You are welcome to use our seminar rooms. These rooms are very popular and must be booked via our web page prior to use.
- make photocopies?
  Nashua and other photocopy facilities are available in the libraries.

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