# NWU Libraries

<table>
<thead>
<tr>
<th>NWU Libraries</th>
<th>Building Number</th>
<th>Contact us</th>
<th>Hours</th>
</tr>
</thead>
</table>
| Mahikeng                | A7              | 018 389 2017 018 389 2355 | Mon - Fri 7:30 - 22:00  
Sat 8:30 - 18:00  
Sun 8:30 - 13:00  
Recess Mon - Fri 8:00 - 16:30  
Sat Closed |
| Potchefstroom           | E7              | 018 299 2000 018 285 2525 | Mon - Fri 7:30 - 22:00  
Sat 8:00 - 14:00  
Recess Mon - Fri 8:00 - 17:00  
Sat 8:00 - 13:00 |
| Education Sciences      | C6c             | 018 299 1578         | Mon - Fri 7:30 - 18:00  
Sat 10:00 - 13:00 |
| Music                   | K1              | 018 299 2808         | Mon - Fri 8:00 - 17:00  
Sat Closed |
| Natural Sciences        | G1              | 018 299 2810         | Mon - Fri 7:30 - 16:30  
Sat Closed |
| Theology                | K11             | 018 299 2809         | Mon - Fri 7:30 - 17:00  
Sat Closed |
| Vanderbijlpark          | 13              | 016 910 3174 016 910 3034 | Mon - Fri 7:30 - 22:00  
Sat 9:00 - 12:00  
Recess Mon-Fri 8:00 - 17:00  
Sat 9:00 - 12:00 |

**Research Commons hours differ, please verify operating hours on the Library webpage or in your campus library.**

## How many books may I borrow?

<table>
<thead>
<tr>
<th>Category</th>
<th>Books</th>
<th>Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>4th year / Honours</td>
<td>10</td>
<td>1 Month</td>
</tr>
<tr>
<td>M&amp;D</td>
<td>15</td>
<td>1 Month</td>
</tr>
</tbody>
</table>

When you visit the Library, keep your student card ready to borrow books and to get access to the research section.

---

**Postgraduate Support**

http://library.nwu.ac.za/research-support
Library support in every step of the research process

1. **PREPARE**
   Decide on a research topic, formulate your research question and plan the project.
   
   **Our Faculty Librarians are here to assist you with your research.**

2. **GATHER**
   Training sessions by Faculty Librarians enable you to find literature sources and develop your research skills.
   
   **Literature searches** – Consult LibGuides for databases by subject and services rendered by Faculty Librarians.
   
   **Interlibrary Loans** - Can’t find a book or article that you are looking for? The libraries will request research material not available at NWU from other libraries in South Africa or beyond.

3. **CREATE**
   Use these tools to analyse your data, create and manage your research.
   
   **Referencing**
   - NWU Referencing Guide
   - EndNote (training sessions are provided)

   **Data Analysis Tools**
   - Research tools like Atlas.ti, SPSS and STATISCA are installed on computers in the libraries’ dedicated research areas.
   
   **Writing and proofreading**
   - Consult Postgraduate MS Word Template.
   - Contact NWU writing centers and language editors.

4. **PRESERVE**
   Manage and preserve research output and data.
   
   The NWU libraries host and maintain the Open Access Institutional Repository (IR), Boloka. The IR preserves and indexes NWU research output, resulting in increased visibility and impact of NWU research.

5. **PUBLISH / SHARE**
   Publish and share in print and digital forms.
   
   Select accredited journals, take into account Journal Impact Factors and Journal Guidelines for Authors.

   **Open Access** – the NWU Libraries are committed to Open Access.

   **Binding of research** – the library assists with the binding of theses and dissertations.

6. **MEASURE / IMPACT**
   Faculty librarians assist with the following:
   - Journal Impact Factors (JCR)
   - ORCID (register for an ORCID iD)
   - NRF rating
   - Altmetrics, Bibliometrics and H-Index

---

**Please contact your Faculty Librarian to assist you with**
- Literature searches on different databases
- Training in database searching, referencing and bibliographic management tools
- Advice on:
  - referencing
  - bibliometrics and altmetrics
  - ORCID and other researcher ID’s to improve impact of research
  - in which journal to publish
  - guidelines for authors when submitting a journal article
  - self-submission of research output on Boloka (NWU Institutional Repository).

**Consult NWU Manual for Master’s and Doctoral Studies**

---

**Research Data Management (RDM)**

Research Data Management is the process of controlling the information generated during a research project. Any research will require some level of data management. Research funders are increasingly requiring proof of sound data management practices. Managing data is an integral part of the research process.

For any RDM enquiries, contact eresearch@nwu.ac.za

Research librarians form part of the NWU RDM team

---

**RESEARCH COMMONS**

The dedicated Research areas in all three campus libraries give exclusive access to postgraduate students and researchers.

These areas provide the opportunity to work in a secluded space conducive to research and offers the following:
- Spacious computer work stations
- Seminar rooms which can be booked via the library web page
- Individual study cubicles
- Ample power plugs for laptops and tablets
- Printing and scanning facilities
- Computers equipped with research software programmes
- Research support.

Our libraries are wheelchair friendly and accommodate users with special needs.

For the convenience of users, there are WiFi zones in all libraries.